

RESOLUTION NO. 10-01

**LITTLE COLORADO SANITARY DISTRICT
APACHE COUNTY, ARIZONA**

**RESOLUTION ADOPTING STANDARD POLICY FOR DISPUTED FEES
AND/OR PENALTIES**

WHEREAS, the Board of Directors of the Little Colorado Sanitary District has recently had to address the issue of disputed fees and/or penalties by users; and

WHEREAS, the Rules and Regulations of the Little Colorado Sanitary District does not provide a procedure for a user of the Little Colorado Sanitary District to dispute fees and/or penalties; and

WHEREAS, the Board of Directors of the Little Colorado Sanitary District wish to implement a procedure for users of the Little Colorado Sanitary District to dispute fees and/or penalties; and

WHEREAS, pursuant to Arizona Revised Statutes Section 48-2001 the Board of Directors has the power to adopt such procedures.

THEREFORE, BE IT RESOLVED THAT:

1. Users of the Little Colorado Sanitary District shall pay the **total amount due as stated on the most recent billing statement** sent to the user by the Little Colorado Sanitary District.
2. A user of the Little Colorado Sanitary District who disputes fees and/or penalties shall provide a written *Request for Reimbursement of Disputed Fees and/or Penalties* to the Little Colorado Sanitary District within thirty (30) days of the date of the most recent billing statement that contains the disputed fees and/or penalties.

3. The *Request for Reimbursement of Disputed Fees and/or Penalties* shall contain specific details and explanation of why the disputed fees and/or penalties are incorrect, or why the disputed fees and/or penalties should not have been assessed.

4. The Board of Directors of the Little Colorado Sanitary District shall consider a user's *Request for Reimbursement of Disputed Fees and/or Penalties* at the next monthly Board of Directors meeting.

5. The decision of the Board of Directors of the Little Colorado Sanitary District shall be provided to the User in writing within ten (10) business days following its decision at the monthly Board of Directors meeting.

ADOPTED this 12 day of July, 2010.

LITTLE COLORADO SANITARY DISTRICT

By:

M. Bragiel
Chairman