

MINUTES OF PUBLIC MEETING OF
THE LITTLE COLORADO SANITARY DISTRICT
August 11, 2025

A meeting of the Board of Directors of the Little Colorado Sanitary District was held on August 11, 2025, at 4:00 P.M. at the Greer Community Center, Greer, Arizona. Present at the meeting were the following members of the Little Colorado Sanitary District Board: Mike Bragiel, Joseph McCormick, Chris Cardella, Travis Merrill and Ron Marasco. Also, present were Donald Fredrickson, the District's Certified Public Accountant from Saguaro Accounting, PLLC, Doug Brimhall, the District's Engineer from Painted Sky Engineering and Survey, LLC, Milt Nelson, the District's System Operator and Tim Shaffery, the District's Attorney.

- Call to the public
There was no one from the public.

- Discussion and possible action to approve the minutes of the meeting held on July 14, 2025.

Joseph McCormick made a motion to approve the minutes of the meeting held on July 14, 2025. Ron Marasco seconded the motion, and it passed unanimously.

- Discussion, approval and review of District bills paid and pending for operation and system expansion since the previous meeting.

A list of warrants and unpaid bills were distributed for review by the Board members. Ron Marasco moved to approve the payment of the bills. Travis Merrill seconded the motion, and it passed unanimously.

- Discussion and possible action regarding adopting a revised SST Inspection regulation that will require a visual structural integrity inspection at the time the SST is pumped or every 16 years if the prior 8-year inspection did not require pumping.

After a short conversation reviewing the need for a visual inspection of the structural integrity of a solid separation tank at least once every 16 years, requiring that the tank must be pumped empty, Chris Cardella motioned for the board to approve the proposal to require a structural integrity inspection of the tank by a qualified inspector at least once every 16 years. Travis Merrill seconded the motion, and it passed unanimously.

- Discussion and possible action regarding adopting a revised SST Inspection Form when a visual structural integrity inspection is performed.

Tim Shaffery, the district's attorney, distributed a handout of a notice and a form regarding the requiring of an inspection of the structural integrity of solid separation tank. Mike Bragiel was concerned about the amount of data required in the structural integrity form itself. Mr. Bragiel's concern was that the form asked for a lot of information and that some of the information requested might not be known by the inspector filling out the form.

There was a short conversation about when a tank needs to be pumped and when it doesn't. Mike thought that a few questions could be added to the existing solid separation inspection form to accomplish the structural integrity inspection requirement. Tim agreed to alter the existing form to accomplish the needed changes to comply with requirements of a structural inspection.

- Discussion and possible action regarding adoption of the Third Amended Rules and Regulations of the Little Colorado Sanitary District.

Tim reported that the long process of incorporating the existing rules and all the resolutions passed by the board since the Second Amended Rules has been completed. The Third Amended Rules have been sent to each board member for review. Tim asked that the board take its time to review the document in its entirety. He told the board to make it easier; he included a redline version that would show the changes made between the Second Amended Rules and the Third Amended rule of the Little Colorado Sanitary District. Since the Board did not have enough time to complete the review in a competent manner, it was suggested that this item remain on the agenda until the board is ready to vote on adopting the Third Amended Rules.

- Certified Operator's Report

Milt Nelson reported that he was watching a few construction sites for progress toward installing connections but none of the sites were ready for Solid Separation Tank installation. Milt also reported that he met with the insurance adjuster about the Greer Fire damage near the district's treatment facility. Milt had also obtained and shared proposals with the board for purchase of the pipes that were damaged in the fire.

- District Engineer's Report:

Doug Brimhall, the District's Engineer, reported that he looked at Tim's proposal on Tank Inspections and provided Tim with feedback requiring the Structural Integrity Inspection issues. He also spent some time on the Guffman Line issue. The Guffman's spoke at the July meeting during the call to the public. The Guffman's require a line for them to hook up on or near their property. A new line will need to be added to the district's infrastructure. Doug reported that after looking at the properties in and around the Guffman property, it might be in the district's best interest to expand the added line past Guffman's for a few other future connections in the area.

Chris Cardella agreed that the line should be extended to accommodate the future connections in that area including the Guffman's line. Doug also said that an ADOT form and a traffic control plan would need to be filed to accommodate the expansion. There was also a question about when and where to put the check value at or near the Polasky property and if the district has an easement in place at that site. Doug indicated that they needed to find someone to help do the work.

- District Accountant's Report:

Don Fredrickson reported that there were forty-one inspection reports that need to be completed before June 30, 2026. He reported that had still two that had not been received for the 2025 June 30th deadline. Both were from commercial kitchens that are subject to annual Grease Trap inspections. He also reported that reminder letters did go out before the meeting for the inspections that would be due on June 30, 2026. He also asked the board for another month to try to get these reports from the individuals before he started the disconnection procedures and fees.

- District Attorney's Report:

Tim Shaffery reported that he was planning to retire in the near future, and he was asked by the board to try to find a replacement. Tim told the board he would finish the Website project and would not immediately resign his position until a suitable candidate to succeed him was found.

The meeting adjourned at 6:08pm. The next meeting will be held on September 8, 2025
